NEC IPK II Quick Reference ACD

<u>Log In</u>

• Press LOG IN/OUT key

Log Out

- Press LOG IN/OUT key
- · Press 1 to accept

Break Mode

- Press BREAK Key to put yourself on to break
- Press BREAK Key again to take yourself off of break

<u>NOTE</u>: If your phone rings and you do NOT answer the call, your phone will automatically be put into **BREAK MODE**

Queue Status

- Press QUEUE STATUS Key,
- See display message to see how many people are waiting in queue and how long the longest one has been waiting for.

